

Applicant Information

Full Name: _____ Date: _____

Last First M.I.

Address: _____

Street Address Apartment/Unit #

Mailing Address State ZIP Code

Phone: _____ E-mail Address: _____

Date Available: _____ Preferred pronouns: ☐ He/Him ☐ She/Her ☐ They/ Them ☐ Other: _____ Desired Salary \$ _____

Position Applied for: _____ Are you legally qualified to work in the U.S.? ☐ YES ☐ NO

Referral Source

How did you hear about us? ☐ Walk in ☐ Advertisement ☐ Referral ☐ Other: _____

Have you ever worked for this company? ☐ YES ☐ NO If so, when? _____

Do you know anyone who works for our company? ☐ YES ☐ NO If yes, who? _____

Education

High School:	Address: _____
Did you graduate? ☐ YES ☐ NO	Degree Obtained: _____
College:	Address: _____
Did you graduate? ☐ YES ☐ NO	Degree Obtained: _____
Other:	Address: _____
Did you graduate? ☐ YES ☐ NO	Degree Obtained: _____
Computer Skills: ☐ Excel ☐ Word ☐ Outlook	

Reference

Please list three professional references:

Full Name:	Relationship:	Years known:
Company:	Phone	
Address: _____		
Full Name:	Relationship:	Years Known:
Company:	Phone	
Address: _____		
Full Name:	Relationship:	Years Known:
Company:	Phone	
Address: _____		

Previous Employment		
Company:		Phone:
Address:		Supervisor:
Job Title:		
Responsibilities:		
From:	To:	Reason for Leaving:
May we contact your previous supervisor for a reference? ☐ YES ☐ NO		
Company:		Phone:
Address:		Supervisor:
Job Title:		
Responsibilities:		
From:	To:	Reason for Leaving:
May we contact your previous supervisor for a reference? ☐ YES ☐ NO		
Company:		Phone:
Address:		Supervisor:
Job Title:		
Responsibilities:		
From:	To:	Reason for Leaving:
May we contact your previous supervisor for a reference? ☐ YES ☐ NO		
Disclaimer and Signature		
<i>I certify that my answers are true and complete to the best of my knowledge.</i> <i>If this application leads to employment, I understand that false or misleading information in my application or interview may result in my release.</i>		
Signature:		Date:

St. Mary's is an equal opportunity employer and does not discriminate in hiring based on federally protected classifications (i.e., race, color, national origin, ancestry, religion, sex, disability, veteran status, age [40 or over], or genetic information).

The following questions are optional.

Equal Employment Opportunity
Veteran Status:
☐ I Am a Protected Veteran ☐ I Am Not a Protected Veteran ☐ I Do Not Wish to Self-Identify
Disability:
☐ Yes, I Have a Disability, or have had one in the past ☐ No, I Do Not Have a Disability and have not had one in the past ☐ I Do Not Want to Answer
Race / Ethnicity:
☐ Hispanic ☐ White ☐ American ☐ Indian or Alaska Native ☐ Asian ☐ Black or African American ☐ Native Hawaiian or Other Pacific Islander ☐ I Do Not Wish to Disclose.
Language(s) Spoken:
Language: _____ ☐ Written ☐ Verbal